

Opioid Operational Command Center Action Plan

Operational Period	Start	Tuesday, February 21, 2017 at 1200 hours
	End	Monday, March 6, 2017 at 1159 hours

Approval

Opioid Operational Command
 Center Team Leader
 Glenn Fueston, GOCCP

Glenn Fueston

Date 02/21/2017

Operational Period Objectives and Tasks

- Objective:** Continue data collection and reporting efforts with state agencies and departments as well as local jurisdictions.

Tasks:

Task	Deadline	Responsible Entity
Develop reporting method / format of dispensed controlled dangerous substances (opiates/opioids) from the Maryland Prescription Drug Monitoring Program by Maryland Health and Medical Region	3/6	Data Collection and Analysis Unit
Continue to compile and identify current data use & sharing agreements/ practices to determine future need according to OOC priorities and direction (Surveillance, Program Operations, Program Evaluation, and Public Awareness)	3/6	Data Collection and Analysis Unit
Outline reports that will be produced to track our progress for reducing the number of opioid related overdoses in the next six months	3/6	Data Collection and Analysis Unit
Produce the following analyses: <ul style="list-style-type: none"> Temporal analysis indicating any patterns in overdoses. Spatial analysis indicating patterns in overdoses. Develop list of desired analyses that will lead to actionable intelligence to drive decision making to reduce overdose deaths in the next six months. 	3/6	Data Collection and Analysis Unit
Provide an update on the specific data fields to be collected on the opioid dependant populations in order to provide service and information via MDThink	3/6	Social Services Branch
Develop a strategy for better exploitation of overdose data in	3/6	Healthcare Systems Branch

order to increase the reliability and validity of temporal, spatial and repeat overdose analysis identified above.		
Develop a strategy for further engaging with EMS and ER to provide education to target populations and identify and refer those in need to the appropriate resources within the State	3/6	Healthcare Systems Branch

2. **Objective:** Outline proposal for local Opioid Intervention Team (OIT) construction and operations.

Tasks:

Task	Deadline	Responsible Entity
Continue inventory of existing local intervention programs (beyond health system POCs)	3/6	Local Coordination Branch
Develop an OIT concept of operations to define components and disseminate to local partners for review and comment	3/6	Local Coordination Branch
Prepare a document on the value of Harm Reduction as it relates to the potential opioid intervention team structure and provide some recommendations on how specific programs could be implemented to reduce the number of opioid related overdoses in the next six months	3/6	Public Health Branch

3. **Objective:** Develop OOCC Communications Strategy for external stakeholders.

Tasks:

Task	Deadline	Responsible Entity
Continue to identify Communications POCs from OOCC agencies	3/6	ALL
Identify required platform and target audience(s) of Communications Strategy	3/6	JIS/Communications
Coordinate meeting/call with POCs from OOCC agencies	3/6	JIS/Communications
Present draft Communications Strategy to OOCC Team Leader	3/6	JIS/Communications
Begin working on messaging for statewide primary prevention campaign	2/24	JIS/Communications
Continue to build out and explore public awareness activities (BHA, GOCI, MSDE)	3/6	JIS/Communications

4. **Objective:** Develop strategy for implementing statewide educational program available to all schools in the State for reducing overdose deaths in the next six months.

Task	Deadline	Responsible Entity
Provide inventory of current efforts, their stage of completion, and how many local jurisdictions are implementing MSDE resources.	3/6	Education Branch
Inventory local education/awareness efforts on the K-8 and High school level	3/6	Education Branch

5. **Objective:** Develop and validate Maryland Heroin & Opioid Overdose Response Standard Operating Procedure (SOP).

Tasks:

Task	Deadline	Responsible Entity
Develop baseline criteria for fatal & nonfatal clusters by Maryland Health and Medical region and jurisdiction	3/6	Public Health Branch
Draft SOP using baseline cluster criteria by Maryland Health and Medical region and jurisdiction	3/6	Public Health Branch
Coordinate and facilitate Carroll County Heroin OD alert response hot wash with Carroll County local staff	3/6	Public Health Branch
Develop facilitated discussion strawman for SOP with support from other OOC Operations Section Branches	3/6	Public Health Branch
Convene sub-workgroup of LHDs/ LAAS to review, comment and further develop draft SOP	3/6	Public Health Branch
Produce a list of certified substance abuse providers, along with their coverage areas and have this information depicted on MEMAs mapping system	3/6	Public Health Branch

6. **Objective:** Support inter-agency collaboration at the Branch level.

Tasks:

Task	Deadline	Responsible Entity
Continue to identify support agency POCs	3/6	Operations Section – Branch Lead Agencies
Convene recurring weekly call with Operations Section Chief and Branch Leads	3/6	Operations Section Chief, Branch Leads
Begin bi-weekly one-hour LHD/ LAAs call for information sharing purpose regarding local successes, issues, and resource needs	3/6	Public Health Branch
Develop a strategy for fully implementing the ability to identify priority referrals for treatment services by way of the Heroin Coordinator network.	3/6	Public Safety Branch
Update an inventory of opioid-related activities across state agencies and departments for the Social Services, Education, and Public Safety Branches	3/6	Operations Section Chief

7. **Objective:** Assess and monitor the State's investment in efforts to combat the heroin/opioid epidemic
Tasks:

Task	Deadline	Responsible Entity
Reach out to departments and agencies to assess service inventory 1) Confirm inventory of heroin/opioid programs listed in the Inter-Agency Heroin and Opioid Coordinating Council's February 2016 report 2) Confirm the cost centers where those items are budgeted.	3/6	Finance/Admin Section
Work with the Departmental POC's to generate budgeted and historic expenditure estimates for their heroin/opioid programs and services.	3/6	Finance/Admin Section

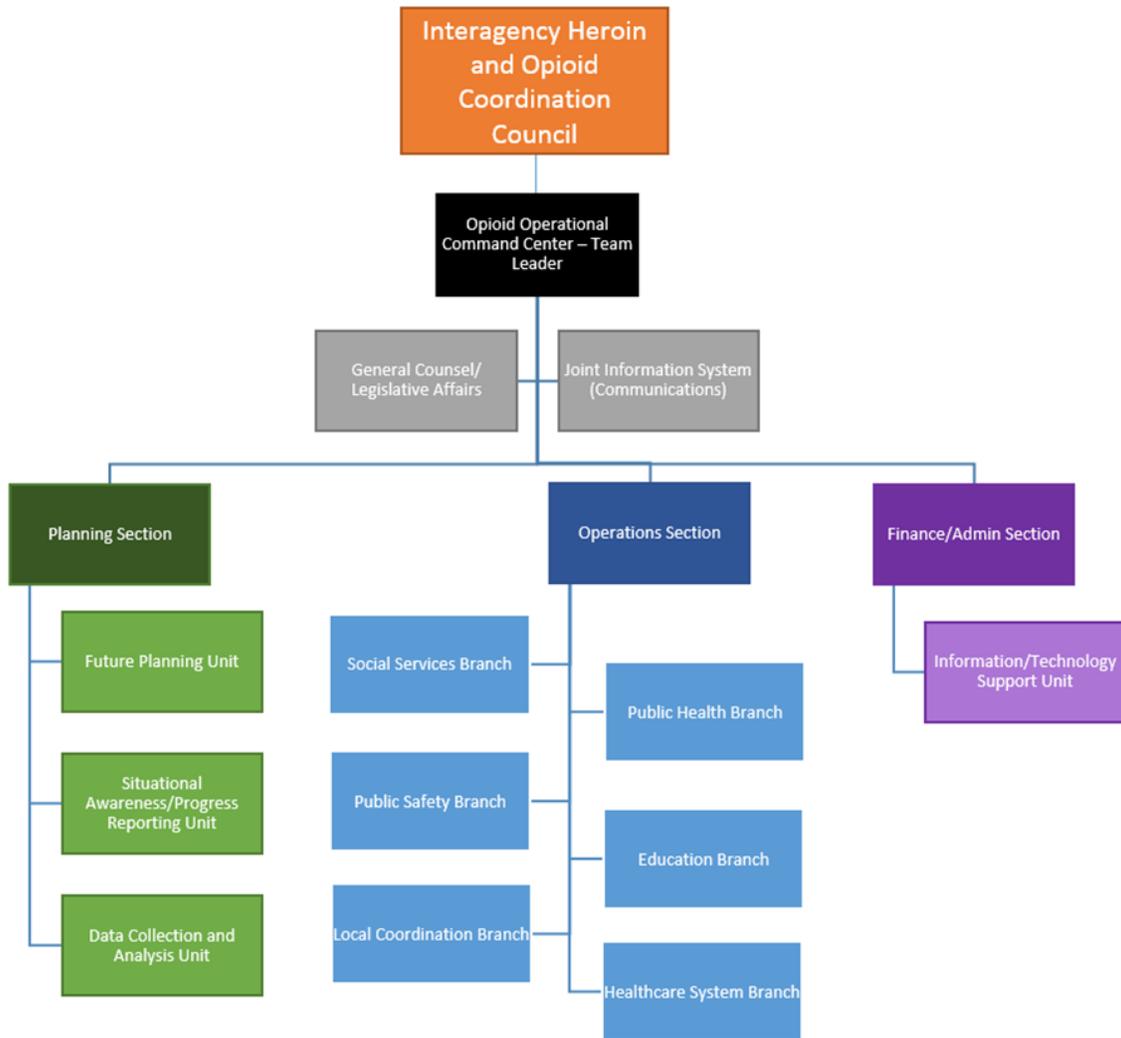
8. **Objective:** Ensure that the OCCC budget is accurate and that budgetary processes adequately support OCCC operations.
Tasks:

Task	Deadline	Responsible Entity
Develop a process to track the collective time spent by OCCC members on OCCC operations	3/6	Finance/Admin Section
Work with the OCCC Team Leader to develop the FY 2017 OCCC operations budget.	3/6	Finance/Admin Section

9. **Objective:** Identify tools to assist with internal OCCC communications and document management.
Tasks:

Task	Deadline	Responsible Entity
Launch beta-version of OCCC Internal Landing Page	3/6	Information/Technology Support Unit

Organizational Structure



Staffing List and Contact Information

Command and General Staff

Position	Lead Agency	Name	Phone	E-mail
Opioid Operational Command Center Team Leader	Governor's Office of Crime Control and Prevention (GOCCP)	Glenn Fueston	410-697-9338	Glenn.Fueston@maryland.gov
Joint Information System/ Communications	Governor's Communications Team	Erin Montgomery	410-562-1911	erin.montgomery@maryland.gov
General Counsel/ Legislative Affairs	Office of the Attorney General			

Planning Section

Position	Lead Agency	Name	Phone	E-mail
Section Chief	Governor's Office of Crime Control and Prevention (GOCCP)	Angelina Guarino	410-697-9385	Angelina.guarino@maryland.gov
Future Planning Unit	Maryland Emergency Management Agency (MEMA)	Jennifer Gray	443-618-4890	jennifer.gray1@maryland.gov
	Department of Health and Mental Hygiene (DHMH)	Ann Walsh	410-456-3021	Ann.walsh@maryland.gov
Situational Awareness/Progress Reporting Unit	Department of Health and Mental Hygiene (DHMH)	Smita Sarkar	410-299-6947	Smita.sarkar@maryland.gov
Data Collection and Analysis Unit	Governor's Office of Crime Control and Prevention (GOCCP)	Angelina Guarino	410-697-9385	Angelina.guarino@maryland.gov
	Department of Health and Mental Hygiene (DHMH)	Michael Baier	410-218-9835	michael.baier@maryland.gov>

Operations Section

Position	Role	Agency	Name	Phone	E-mail
Section Chief	Lead	Governor's Office of Crime Control and Prevention (GOCCP)	Becky L. Berkebile	410-697-9339	becky.berkebile@maryland.gov
Social Services Branch	Lead	Department of Human Resources (DHR)	Vacant		
	Support				
Public Health Branch	Lead	Department of Health and Mental Hygiene (DHMH)	Jessica Goodell	410-767-6745	jessica.goodell@maryland.gov
Public Safety Branch	Lead	Maryland State Police (MSP)	Michael Parker	202-570-5685	michael.parker@maryland.gov
	Support	Department of Juvenile Services (DJS)	Jay Cleary	410-230-3348	joseph.cleary@maryland.gov
Healthcare System Branch	Co-lead	Maryland Insurance Administration (MIA)	Joy Hatchette	(410) 375-7300	joy.hatchette@maryland.gov
	Co-lead	Maryland Institute for Emergency Medical Services Systems (MIEMSS)	Randy Linthicum	410-706-4674	rlinthicum@miemss.org
Education Branch	Lead	Maryland State Department of Education (MSDE)	Reginald Burke	(410) 767-0313	reginald.burke@maryland.gov
Local Coordination Branch	Lead	Vacant			

Finance/Admin Section

Position	Lead Agency	Name	Phone	E-mail
Section Chief	Department of Budget and Management (DBM)	Nick Napolitano	410-974-5634	nick.napolitano@maryland.gov

Operational Tempo

Date	Time	Item	Participants
Tues 2/21	0900	OOCC Check-In Call	All OOCC Team Members
Wed 2/22	0930	Operations Section Call	Operations Branch Leads and Support
Thurs 2/23	1300	Data Planning and Analysis Meeting	Data Collection and Analysis Unit
Wed 3/1	1700	Objectives due for next Operational Period	All OOCC Team Members
Wed 3/2	1700	Updates due for Operational Period Summary	All OOCC Team Members
Thurs 3/2	1300	Planning Section Meeting	Planning Section
Fri 3/3	1200	OOCC Action Plan draft for next operational period due to OOCC Team Leader	Future Planning Unit
Mon 3/6	0830	OOCC Check-In Call	All OOCC Team Members
Mon 3/6	1130	Final versions of OOCC Action Plan and Operational Period Summary due to OOCC Team Leader for signature	Situational Awareness Unit and Future Planning Unit
Mon 3/6	1200	Distribute Operational Period Summary and OOCC Action Plan for next operational period	Planning Section

Important Events

- February 28– HB 686 Administrative Opioid related death bill presented to Judiciary Committee